

2012-2013 School Year

Dear Parents / Guardians,

In planning for the 2012– 2013 school year, we hope to count your child among those attending Mercy Special Learning Center in September. Tuition rates for 2012 – 2013 have been set as follows:

Tuition Rate:

School Day Program

(8:30 a.m. – 2:45 p.m.)

2 days \$2340/yr
3 days \$3510/yr
4 days \$4680/yr
5 days \$5250/yr

Half Day Program

(8:30 a.m. – 11:30 a.m.)

3 ½ days \$2925/yr
5 ½ days \$4350/yr

Registration Fee: \$25
Mercy Parent Alliance Fee: \$25
Total Due with Registration: \$50

CREDIT DAYS – you will be issued credit days for the year based on how many days your child comes in a week. Example: If your child attends 5 days per week he/she will receive 5 credit days for the year. This is already factored in to the tuition rate for the year.

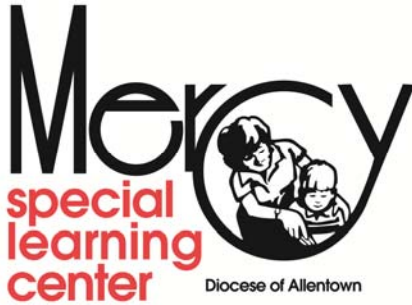
Tuition payments will be explained on a separate sheet. There will be 3 options for you to choose from.

Please complete all relevant pages of this registration packet and return the appropriate forms and registration fee to Mercy by Friday, April 27th. Should you have any questions or require additional information, please call our secretary, Sue Kustafik at (610) 797-8242 or myself. Thank you for your cooperation! We are looking forward to the return of your child for the next school year!

Sincerely,

Bridget L. Muehlenkamp

Mrs. Bridget L. Muehlenkamp
Principal



2011-2012 Registration Packet

The following forms must be completed for each student:

- 1) Registration Form
- 2) Parent Alliance Fundraising Responsibility Agreement
- 3) 2012-2013 Attendance Days Form

We request that you return all pertinent, completed registration packets to Mercy, with your registration fee, no later than Friday, April 27th.

We are receiving inquiries for next school year and are developing a waiting list for students seeking to enroll. If your registration packet and fee have not been received by Friday, April 27th we will presume that your child is not planning to attend Mercy in September 2012. Please feel free to call me and discuss any concerns you might have with regard to your child's registration for next year.

Thank you for your cooperation in meeting our deadlines to enroll your child at Mercy for the 2012 – 2013 school year. Timely enrollment will permit us to plan for your child's individual needs within the classroom environment. Your cooperation is greatly appreciated.

Mercy Special Learning Center

2012-2013 REGISTRATION FORM

Please Print Neatly ... thank you!

Student's Name

Student's Date of Birth

Student's Social Security #

Parent / Guardian Name

Address

City / State / Zip Code

Email Address

Home Phone #

Mother / Guardian (Name & **CELL** Phone)

Mother / Guardian (Name & **WORK** Phone)

Father / Guardian (Name & **CELL** Phone)

Father / Guardian (Name & **WORK** Phone)

County where you live

Municipality you pay taxes to

School District where you live

Parish (if Catholic) & City (MUST BE REGISTERED)

Date of Baptism

Emergency Phone #

First Contact: Name / Relationship to student

Home / Business / Cell Phone

Second Contact: Name / Relationship to student

Home / Business / Cell Phone

Registration Fee \$ 50

Payment \$ _____

(Registration is \$ 25, Parent Alliance Dues are \$ 25

Cash _____ Check # _____ Date _____

Mini Mustangs

Student's Name

PHOTO PERMISSION

For the 2012-2013 school year, I give permission for my child to be photographed and/or videotaped for use in Public Relations promoting Mercy's Educational Program via Mercy's Annual Appeal; radio, television commercials and public service announcements; as well as taping of Mercy's Christmas Show, Magical Movement Dance Recital and classroom activities; and newspaper articles. In addition photos may be used for the Bishop's Annual Appeal for the Diocese of Allentown, and publications from the Office of Education and /or the Diocesan Secretariat for Stewardship & Development.

Please check one: I give permission _____	I deny permission _____
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WEBSITE PERMISSION

We may occasionally use photos of school activities on our website as well. These photos will NOT personally identify your child. These photos may also be shared with offices of the Diocese of Allentown to promote Mercy's program thru their websites as well. For the 2012-2013 school year, may we use your child's photo / video for these purposes?

Please check one: I give permission _____	I deny permission _____
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I fully understand that I am expected to attend the Back to School Night in September as well as Parent - Teacher Conferences scheduled in October and June. I also agree to fulfill my parental responsibility in paying my child's tuition in full.

Parent Signature

Date

MSLC Mini Mustang Program

Mercy Special Learning Center

TO: **Parents of children in the Mini Mustang Program**

FROM: Bridget Muehlenkamp, Principal

SUBJECT: **2012-2013 Attendance Days**

We are trying to determine how many students will be attending and what days they will be attending. We recognize that this may change somewhat but it would help us immensely if you could indicate your plans on the form below and return this with your registration packet. **A minimum of two (2) full days per week or three (3) half days is required to have your child enrolled in the program.** Thank you for your cooperation!

Child's Name _____

Parent's Name _____

My child will attend the program at Mercy on the following days:

- ___ Monday
- ___ Tuesday
- ___ Wednesday
- ___ Thursday
- ___ Friday

___ My child will attend during the school day session (8:30 a.m. to 2:45 p.m.)

___ My child will attend for the morning session (8:30 – 11:30 a.m.)

Emergency Contact Name(s) & Phone Numbers:

_____	_____
_____	_____
_____	_____
_____	_____

Parent Alliance Fundraising Responsibility Agreement

I understand that I am expected to attend Parent Alliance Meetings scheduled during the school year. I agree to fulfill my financial responsibility of fundraising on behalf of the Parent Alliance in the amount of \$700 if my child attends 4 or 5 days. My financial responsibility if attending 2 or 3 full days or 3 ½ days will be \$350. I understand that a list of participating fundraisers will be provided at the beginning of the school year.

The Parent Alliance is responsible for contributing \$40,000 to the school's budget from their fundraising activities. We can only achieve this amount with the required participation of all families.

Because of past problems, **Mercy imposes a \$30 charge for any checks returned for insufficient funds.** We truly hope that we will not be forced to impose this fee and should a problem arise in meeting your payments in a timely manner, **PLEASE CALL THE OFFICE PROMPTLY.** We will work with you in any way possible.

I understand and accept this responsibility.

Parent Signature _____

Student's name _____

Date _____

